



Kandiyohi County Area Family YMCA
JOB OPENING POSITION

Title: **HELP WANTED** **PART-TIME MAINTENANCE CUSTODIAN**
Supervisor: **Building & Grounds Director**
Date: **4-4-16**

GENERAL FUNCTION & REQUIREMENTS

There is currently one PART TIME shift available. The shift has a wide variety of custodial duties as assigned by the Building & Grounds Manager. The P.M. shift requires a self-starter that can work independently.

SALARY RANGE

- \$ 10.00 to \$10.50

POSITION STATUS

- Part-time, schedule will vary. This position is PM shift.

BENEFITS

- YMCA Individual Membership

TIMELINES FOR HIRING

- 4-15-16 Position Vacancy Opens
- 4-15-16 Deadline for Resumes
- 4-19-16 Interviews Conducted
- Negotiable Start Date

Stop by the YMCA for an Application or send resumes to:

Tim Daniels

Kandiyohi County Area Family YMCA

PO Box 757

Willmar, MN 56201

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Kandiyohi County Area Family YMCA
JOB DESCRIPTION

Title: PART-TIME MAINTENANCE CUSTODIAN

Supervisor: Building and Ground Manager

Date: 4-4-16

GENERAL FUNCTION

Under the direction of the Building & Grounds Manager, the Maintenance Custodians are responsible for the general cleanliness, safety, and appearance of the facility and property.

POSITION REQUIREMENTS

High energy and attention to detail. The overnight staff must be self-motivated and the day-time staff must be able to interact positively with members, guests and fellow staff. Experience with low pressure hot water boilers the operation of cleaning equipment, working with pool equipment and chemicals and other basic maintenance skills is helpful. A low pressure class c boiler license is helpful.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee frequently is required to reach with hands or arms. The employee is occasionally required to stand; walk; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually moderate.

ESSENTIAL FUNCTIONS

This position requires some physical activity such as setting up tables and chairs, carrying supplies and equipment, and the ability to handle pressure washers and floor cleaners. The ability to lift at least 50 pounds is necessary.

PRIMARY RESPONSIBILITIES

1. Responsible for the daily maintenance checklists as developed by the Building & Grounds Manager. The overnight and day-time staff will have their own individual lists of regularly scheduled tasks, some of which include boiler checks, testing pool water and equipment.

- Pressures wash locker rooms and pool deck.
 - Various floor maintenance in all areas/rooms.
 - Empty waste receptacles in all areas/rooms.
 - Clean and disinfect sinks, urinals, toilets and mirrors in all areas/rooms.
 - Spot clean partitions, walls, windows, tables, etc.
 - Other duties/tasks as determined by the Building & Grounds Manager.
2. Obsessive with cleanliness, speed of equipment repair and customer service.
 3. Act as a member of the staff team by setting up/taking down equipment for programs, meetings, special events and other maintenance logistical needs.
 4. Be alert to risk management and repair/respond to safety issues immediately.
 5. Model the Y's core values with members, guests, special groups and fellow staff.
 6. Attend meetings as directed by the Building & Grounds Manager.
 7. Communicates repair needs out of the scope of their ability to the Building & Grounds Manager.

EFFECT ON END RESULTS

1. A YMCA that is recognized for high standards of cleanliness and efficient repair of equipment.
2. Motivated and well trained staff
3. An environment where safety and risk management is the highest priority.
4. A YMCA that is welcoming to the community and reflects our mission and values.