



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## KANDIYOHI COUNTY AREA FAMILY YMCA JOB DESCRIPTION

Job Title: **Day Camp Counselor**  
FLSA Status: Non exempt  
Reports to: Program Director  
Leadership Level: Leader

Job Code: XXXX  
Job Grade: XX  
Revision Date: 8/2018  
Department: Programs

### POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Day Camp Counselor at KandiyoHi County Area Family YMCA intentionally fosters a cause-centered culture that is welcoming, genuine, hopeful, nurturing, and determined.

### OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

### ESSENTIAL FUNCTIONS:

1. Under the direction of the Program Director, plans and implements program activities that are culturally relevant, developmentally appropriate and consistent with YMCA values.
2. Leads and participates in a range of activities in a variety of outdoor/indoor settings.
3. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
4. Cultivates positive relationships and maintains effective communication with parents, children and other staff. Models relationship-building skills in all interactions.
5. Assume other duties, responsibilities and projects identified as needed by the employee and approved and/or assigned by supervisor.

### LEADERSHIP COMPETENCIES:

- Functional Expertise
- Developing Self & Others
- Emotional Maturity

### QUALIFICATIONS:

- High School Diploma or equivalent preferred.
- CPR, First Aid and AED certification within first 30 days of employment.
- Additional trainings are required by the position.
- Ability to relate effectively to diverse groups of people from all social and economic segments of the community.



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**WORK ENVIRONMENT & PHYSICAL DEMANDS:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The employee needs sufficient strength, agility and mobility to perform essential functions and to supervise program activities in a wide variety of indoor and outdoor locations.
- The employee frequently is required to sit and reach, and must be able to move around the work environment.
- The employee must occasionally lift and/or move up to 50 pounds.
- The noise level in the work environment is usually moderate.

**SIGNATURE:**

I have reviewed and understand this job description.

\_\_\_\_\_

Employee's name

\_\_\_\_\_

Employee's signature

Today's date: \_\_\_\_\_